

**Edith Weston Parish Council
Finance Report - December 2022**

Appendix 4

28 December 2022 (2022-2023)

**Edith Weston Parish Council
PAYMENTS & RECEIPTS LIST**

| Voucher | Code | Date | Minute | Bank | Description | Supplier | VAT Type | Net | VAT | Total |
|--------------|----------------------------|------------|--------|---------|--------------------------------|----------------------------|----------|------------------|----------------|------------------|
| 64 | IT Hardware & Software | 05/12/2022 | | Current | Payment - Village Hall Broadba | Zen Internet | S | -18.00 | -3.60 | -21.60 |
| 65 | IT Hardware & Software | 05/12/2022 | | Current | Payment - Village Hall Broadba | Zen Internet | S | -18.00 | -3.60 | -21.60 |
| 57 | Street Lighting | 06/12/2022 | 206/22 | Current | Payment - Street Lighting | Rutland County Council | Z | -2,156.20 | | -2,156.20 |
| 58 | Defibrillators | 06/12/2022 | 206/22 | Current | Payment - Defibrillator pads | Community Heartbeat Trust | S | -44.00 | -8.80 | -52.80 |
| 61 | Bank Charges | 06/12/2022 | | Current | Payment - Bank Charges | HSBC | X | -8.00 | | -8.00 |
| 60 | Audit | 06/12/2022 | 206/22 | Current | Payment - Governance | PKF Littelljohns | S | -200.00 | -40.00 | -240.00 |
| 59 | Dog Waste Bin | 06/12/2022 | 206/22 | Current | Payment - Dog waste bin | Glasdon UK Limited | S | -307.01 | -61.40 | -368.41 |
| 63 | Hedge Cutting & Tree Works | 12/12/2022 | 204/22 | Current | Payment - Christmas tree and c | JB & HE Ellis (Digby Farm) | S | -126.67 | -25.33 | -152.00 |
| Total | | | | | | | | -2,877.88 | -142.73 | -3,020.61 |

Copies of invoices are available on request from the Edith Weston Parish Clerk

28 December 2022 (2022-2023)

Edith Weston Parish Council Bank Accounts

| | |
|-------------------------------------|-------------------|
| Current | £1,373.32 |
| Savings | £70,581.56 |
| Total in Banks | £71,954.88 |
| Cash | £0.00 |
| GRAND TOTAL (Banks and Cash) | £71,954.88 |

Transfers from savings to current account to note:

| | | |
|------------|---|------------|
| 06/12/2022 | to cover payment of approved invoices above | £ 1,000.00 |
| 06/12/2022 | to cover payment of approved invoices above | £ 2,500.00 |

Invoice payments to be approved

| | |
|---|-------------------|
| Additional hours - Cathie Gwilliam | £ 247.78 |
| Additional hours Nov/Dec - Sara Glover (via payroll) | £ 150.05 |
| Zen broadband 39393135 | £ 21.60 |
| Zen broadband 39355720 | £ 21.60 |
| HSBC bank charges | £ 8.00 |
| Christmas tree/decorations - JB & HE Ellis (Digby Farm) | £ 152.00 |
| Fitting dog poo bin - D A Cloxton | £ 25.00 |
| Tree consultancy - Andrew Belson | £ 1,680.00 |
| Grass cutting - Biffa | £ 143.93 |
| Max Wealth Accountants | £ 55.20 |
| SLCC - job advert | £ 240.00 |
| | £ 2,745.16 |

Transfer from savings to current account to cover above payments £ 2,500.00

Parish Clerk Hours - December 2022

| | | |
|------------|--------------|---|
| 01/12/2022 | 4.5 | Handover meeting |
| 03/12/2022 | 1.5 | Preparation for EWPC meeting |
| 05/12/2022 | 3.0 | EWPC meeting |
| 06/12/2022 | 4.5 | Minutes and handover meeting |
| 12/12/2022 | 4.0 | Emails and follow up action |
| 16/12/2022 | 4.0 | Emails and follow up action |
| 18/12/2022 | 1.0 | Meeting re agenda |
| 19/12/2022 | 3.5 | Agenda preparation and follow up action |
| 21/12/2022 | 1.5 | EWNP Zoom meeting |
| 28/12/2022 | 4.75 | Finances and finance report prep |
| 30/12/2022 | 1.0 | Finances and finance report prep |
| | 33.25 | Total hours for December 2022 |
| | 24 | Contracted hours |
| | 9.25 | Overtime |

Hours owed from November 2022 - 5 hrs handover meetings